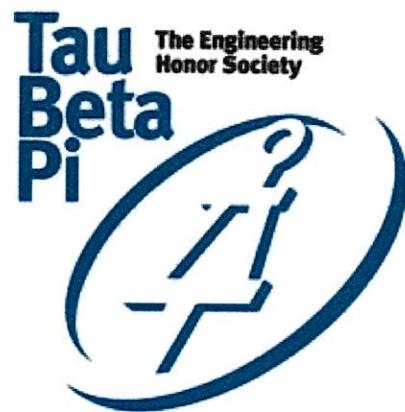




Tau Beta Pi

2002-2003 Chapter Survey



Kansas Gamma Chapter
Kansas State University



Tau Beta Pi

2002-2003 Chapter Survey

Kansas Gamma Chapter

Kansas State University
Manhattan, KS 66506

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THE TAU BETA PI ASSOCIATION
Chapter Survey

Survey Date: 05/05/2003

For Kansas Gamma

This questionnaire is designed as a searching annual survey of the activities of our chapters, the conditions under which they operate, and their customs and practices. It covers the current academic year. This effort should be a **joint** effort by the outgoing and incoming officers.

1a. How many **active** (See Const. VI, Sec. I) members did your chapter have after your spring initiation this year?
Juniors: **25** Seniors: **35**

1b. What percentage of members **participated** in your chapter projects throughout the year?
Average %: **80** Cumulative %: **100**

2. From which curricula at your institution does your chapter select new members?

- | | | |
|--|--|--|
| <input type="checkbox"/> Aerospace | <input checked="" type="checkbox"/> Chemical | <input checked="" type="checkbox"/> Computer eng'g |
| <input type="checkbox"/> Engineering science | <input checked="" type="checkbox"/> Mechanical | <input type="checkbox"/> Metallurgical |
| <input checked="" type="checkbox"/> Agricultural | <input checked="" type="checkbox"/> Civil | <input checked="" type="checkbox"/> Electrical |
| <input checked="" type="checkbox"/> Industrial | <input type="checkbox"/> Mining | <input checked="" type="checkbox"/> Nuclear |

Other:

Architectural, Biological

3. Does your chapter set a minimum grade point average? [No] **0**
How many candidates were ineligible because of this GPA cutoff?

4. How does your chapter secure class rankings?

~~\$75.00~~ University Registrar

5. What is your chapter's initiation fee?

Students: \$75.00	Alumni: \$75.00	Eminent Engineers: \$75.00
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6. What does your chapter's initiation fee cover other than the national fee and the Convention assessment?

One initiation banquet All initiation banquets Other

Other:

Pizza Party, Service Project Materials, one initiation banquet

7. What change has been made to your initiation fee this year?

no change raised lowered

8. What pre-initiation duties do you assign your electees?

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> write essay | <input type="checkbox"/> take exam | <input type="checkbox"/> polish plaque or monument |
| <input checked="" type="checkbox"/> polish and wear a Bent | <input checked="" type="checkbox"/> collect signatures | <input checked="" type="checkbox"/> work on current projects |
| <input checked="" type="checkbox"/> other | | |

Other description:

Community Service Projects

9. How many meetings will your chapter have had this year?

Advisory Board: **2** initiation: **2** Other business: **35** social: **2**

10. What percentage of your chapter members attend meetings on the average?

Advisory Board: **25** initiation: **25** Other business: **15** social: **100**

THE TAU BETA PI ASSOCIATION
Chapter Survey

Survey Date: 05/05/2003

For Kansas Gamma

11. What action does your chapter take against members for non-attendance?

fine: reprimand: declare inactive:

12. How informed are your advisors concerning your chapter's condition and activities?

well: moderate: poorly:

13. Is the Eligibility Code read at election meetings of your chapter? [Yes]

14. Is a copy of your bylaws given to each of your new members? [No]

15. Have you kept catalog cards for each new member? [Yes]

16. Are the minutes of all meeting of this college year in your chapter records? [Yes]

17. What bookkeeping system do you use?

Tau Beta Pi: One required by the school: neither:

18. Does your chapter operate on a budget? (See Bylaw V, Sec. 5.04(c)) [Yes]

19. Do you need a new copy of the ritual? [No]

20. Do you need a new copy of the presidents book? [No]

21. How would you rate the awareness of Tau Beta Pi in your engineering school?

High Medium Low

22. How would you rate the knowledge of Tau Beta Pi in your engineering school?

High Medium Low

23. How often are projects and programs of your chapter given publicity?

always frequently sometimes never

24. Are new initiates given public recognition?

always frequently sometimes never

25. Did your chapter use these TBP image materials: If so, was the reaction:

Reaction when Response is Yes

	Response	Favorable	No Response	Unfavorable
Posters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--- Top of the Mountain?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--- Belong to the Best?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--- Student with glasses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--- Marching bents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
--- Blue informational?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
E-Invitation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PowerPoint presentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Video/CD?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

THE TAU BETA PI ASSOCIATION
Chapter Survey

Survey Date: 05/05/2003	For Kansas Gamma			
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Electee brochure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Introductory brochure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chapter brochure?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brochure dispenser?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invitation to orientation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Invitation to electees (formal)?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean's letter to parents?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blank bulletin sheet?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

How might any of these be improved?

26. How do retiring officers write their successors a letter explaining chapter programs and difficulties?

Chapter Officer Installation Procedure Write Letter Neither

27. Is there an active Tau Beta Pi alumnus chapter in your vicinity?

If so, do your two chapters cooperate? [No]

28. Do you communicate with your chapter's alumni?

If so, do you invite local alumni, including faculty, to special chapter functions? [No]

29. Did your chapter participate in any of the following programs:

Engineering Futures G.I.G. Laureate

District Outstanding Advisor Distinguished Alumnus

To what extent in the District/Engineering Futures Programs?

Attended District conference Invited Director to initiation Hosted EF session

Attended EF session elsewhere Communicated with District Director

Name one of your District Directors: Dr. Eddie Fowler

Comments:

It's good to have a district director that is concerned with the well-being and affairs of the chapter.

Dr. Fowler does an excellent job.

30. How many projects did your chapter conduct this past year?

Submitted by:	Date:	Reviewed by:	Date:
KSG	05/05/2003		

Chapter Operations

Meetings

Kansas Gamma holds weekly meetings (Monday evenings at 6:00 pm) to take care of chapter business, plan initiation and service projects, etc. Officers, officer elects, and our chief advisor, Associate Dean Richard B. Hayter attend the meetings. Officers include:

Fall 2002:

President:	Clinton Williams
Vice President:	Ben Sommers
Cataloger:	Todd Berger
Treasurer:	Matt Overstake
Corresponding Secretary:	Robert Caplinger
Recording Secretary:	Mark Harter
Editor:	Tara Hancock

Spring 2003:

President:	Ben Sommers
Vice President:	Nathan Parker
Cataloger:	Derrick Brouhard
Treasurer:	David Jeter
Corresponding Secretary:	Ben Downey
Recording Secretary:	Kyle Grabill
Editor:	Max Lehman
Web Master:	Steve McClurg

Kansas Gamma also has officer elects, as mentioned above. An officer elect follows or shadows an officer for a semester to learn about the position. We feel this is an excellent process, as it smoothes the officer changeover, and increases chapter continuity. Officers serve as elects for a semester and then officer for a semester. The officer elects are involved in all meetings and participate in initiation. Meeting minutes are attached to the back of this survey as an appendix.

We also hold three general body meetings and two advisory board meetings per semester. The general body meetings inform our members of current chapter and national activities, and promote social activity. Our primary general body meeting is the signature book signing/pizza party, where general body members meet with the elects and sign signature books. Our budget (from chapter dues and from the college) allows for pizza for this meeting. We find that food and a social atmosphere greatly increases turnout. Chapter voting takes place at this meeting. Additionally, we hold a general body meeting at the end of each semester to elect new officers.

Faculty Advisory Board meetings allow the faculty to participate in any chapter activities and inform the faculty of the plans and schedule for the chapter. Our advisors include Dean Terry S. King, Dean Emeritus Donald Rathbone, (District 9 Director) Professor

Emeritus Eddie Fowler, Associate Dean Richard Hayter, and Professor Larry Erickson. Our advisors are very involved with our chapter, and provide much help to the officers. We also work with our Advisory Board to work within the college.

Fall Information Session

Kansas Gamma holds an information session each semester for eligible elects. The meetings serve to inform the elects of the history and benefits of Tau Beta Pi and the initiation process/semester schedule. Eligible elects must attend this meeting or notify the officer board ahead of time to remain in the process. This simplifies our records keeping significantly. Our information session took place on September 19, 2002, with an attendance of 25. Between the information session and initiation, we lost 6 electees.

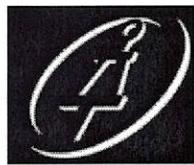
Fall Initiation:

On November 24, 2002, we initiated 22 people into Tau Beta Pi. Attending the ceremony were the officers, Richard Hayter, and Eddie Fowler. We initiated one eminent engineer, Assistant Dean Thomas Roberts, and two graduate students, Mohamed Awadallah and Ayman Ahmed. Undergraduates include:

Bryan Anderson	Brandon Owston
Kurt Childs	Julie Quackenbush
Jessica Heier	Donald Schlittenhardt
Aaron Jones	Dustin Warner
Nathan Krehbiel	Chris Weber
Jason Krupicka	Sarah Woodard
Stanley McClurg	Jamie Klein
Stephen McClurg	Scott Roney
Matt McGuire	Alexander Sappock
Jay Nightengale	

Spring Information Session:

This serves the same purpose as the session in the fall. The meeting for the spring semester was held on February 17, 2003, with 35 eligible elects attending. The presentation outline for the session appears on the following page.



Tau Beta Pi Information Session Agenda

Monday, February 17, 2003

5:30 p.m.

<u>Event</u>	<u>Speaker</u>
Welcome and Introduction.....	Derrick Brouhard
• Tau Beta Pi is the most prestigious all engineering honor society	
• Recognizes students of distinguished scholarship and exemplary character	
• Officers:	
President: Ben Sommers	
Vice President: Nathan Parker	
Treasurer: David Jeter	
Cataloger: Derrick Brouhard	
Recording Secretary: Kyle Grabill	
Corresponding Secretary: Ben Downey	
Editor: Max Lehman	
Web Editor: Steve McClurg	
History of Tau Beta Pi.....	Ben Sommers
• Nation's oldest honor society founded in 1885 at Lehigh University	
• Collegiate chapters at 221 U.S. universities and colleges	
• 429,000 total initiates	
Details of Service Project.....	Nathan Parker
• Spring semester service project: Plant trees for Riley county	
• Fall semester service project: Clean and repair the letters on KS Hill	
Financial Obligations.....	David Jeter
• A one time fee of \$75 for a lifelong membership	
Membership Process.....	Derrick Brouhard
• Application Submission	
• Invitation for membership	
• Service project, Signature book, and fees	
• Initiation ceremony and banquet, establishing you as a member	
Questions.....	Derrick Brouhard

Spring Initiation:

Initiation for the 2003 spring semester took place on April 28, 2003. All officers attended, as did Eddie Fowler. We initiated 27 new members, including two eminent engineers. The eminent engineers were Dr. Lakshmi Reddi and Stephen Berland. Undergraduate members were:

Ben Morrill
Bryson Cyphers
Jared Mason
Brandon Frink
Clell Solomon
Nathaniel Burt
Nathan Candeia-Kromm
Ross Stutterheim
Braden Snead
Erin Pasold
Eric Carlson
Adrienne Berry
Ryan Philbrick

Joon-Suk Lee
Matthew Larson
Eric Goff
Kenneth Norton
Thomas Bondurant
Jared Wagner
Scott Terrill
Bryan Cless
Keith Moyer
Nicholas Leach
Russell Yarnell
Tricia Petr

Community Service

KS Hill Whitewash

Kansas Gamma conducts one community service project each semester to give back to the community and promote Tau Beta Pi. The elects must attend this service project to be initiated (we determine exemplary character by their willingness to complete a service project). Every fall, we clean and whitewash two large concrete letters (a K and an S) to the southeast of Manhattan. We also pick up trash and clean the area around the letters. Members of Sigma Tau initially constructed the letters, before that society merged with Tau Beta Pi. Since then, the Kansas Gamma chapter has assumed the responsibility of cleaning and maintaining the letters. This serves the community by making the area look cleaner and nicer.

Our whitewash consists of water, white Portland cement, and hydrated lime. In a typical year, the project requires 1400 pounds of cement, 700 lbs of lime, and 750 gallons of water. The county fire department provides the water, and a local lumberyard sells us the remainder of the materials at cost. The money for this comes from our semester budget. The date for this year was October 26, 2002. We spent approximately 3 hours organizing it this year, and 5 hours completing int. Our advisor, Richard Hayter, and 13 members participated, along with our 19 elects. Members include:

Clinton Williams
Nathan Parker
Max Lehman

Ben Sommers
Tara Hancock
Robert Caplinger

Ben Downey
Kyle Grabill
David Jeter
Derrick Brouhard

Mark Hartter
Matt Overstake
Todd Berger

The elects include:

Bryan Anderson
Kurt Childs
Jessica Heier
Aaron Jones
Nathan Krehbiel
Jason Krupicka
Stanley McClurg
Stephen McClurg
Matt McGuire
Jay Nightengale

Brandon Owston
Julie Quackenbush
Donald Schlittenhardt
Dustin Warner
Chris Weber
Sarah Woodard
Jamie Klein
Scott Roney
Alexander Sappock

We actually get some publicity from this project. The clean-up/whitewash has been featured in the Manhattan paper a few times, and we had several photographers from the K-State yearbook visit us this year. Our chapter also takes pictures. For copies of the photos, contact Dick Hayter at rhayter@ksu.edu.

Over the last few years, the condition of the letters and the surround land on the hill has deteriorated. About three years ago, members of Tau Beta Pi and a local company did a cost estimate on repairs to the letters. The cost was predicted at greater than \$200,000. As a result, we are looking at a project to stabilize the letters, and at least slow or stop the damage instead of fixing it. We are working to plant some sort of vines and other plants that will help to keep the letters from sliding down the hill. Look for more on this in the future.

Food Drive:

The food drive is the annual food drive conducted by District 9. Kansas Gamma won the 2001-2002 food drive, and we gave a great effort again. The food drive was organized by the Vice President Elect, Nathan Parker. Ten hours were spent organizing it, as the food drive included the entire engineering curriculum. The food was then donated to the Flint Hills Breadbasket in Manhattan. This also served as a make-up service project for several members who could not attend the whitewashing, including Julie Quackenbush, Jessica Heir, Mohamed Awadallah, and Ayman Ahmed. Nathan and these four electees spent an additional ten hours collecting and counting the food.

Our food drive ran during the last week of November and the first week of December, 2002. In the end, the Biological/Agricultural department won at K-State by a large margin. Overall, KS Gamma collected over 700 cans of food, but was beaten by

Arkansas Alpha. As a result, we took the traveling trophy to the district meeting and turned it over to AR Alpha.

Tree Planting – Bioremediation:

Our annual spring service project consists of planting trees as part of a bioremediation project at the old count landfill. The old landfill is located in very close proximity to the Kansas River, and though it has been closed, the last several years have revealed that contaminants are leaking out of the landfill and polluting the river. As a result, Tau Beta Pi, in conjunction with Riley County, plants nearly 5,000 trees to attempt to contain those pollutants. The trees are just seedlings and consist of about half cottonwoods and half elms. Since the beginning of the project, nearly 30,000 trees have been planted, and with the exception of one year's crop are doing extremely well. Tau Beta Pi has received some very positive publicity for this project as well.

The project takes very little time to organize, since the trees, equipment, and refreshments are provided by the county. It takes between three to five hours to complete, depending on the number of participants. We did the project on April 5 of this year, and had two advisors, eight active members, and 22 elects participate. The advisors were Dick Hayter and Eddie Fowler. The list of active members follows:

Ben Sommers
Ben Downey
Derrick Brouhard
Kyle Grabill

Nathan Parker
Sarah Woodard
Max Lehman
Aaron Jones

The elects included:

Ryan Philbrick
Jared Mason
Brandon Frink
Clell Solomon
Nathaniel Burt
Nathan Candeia-Kromm
Ross Stutterheim
Braden Snead
Erin Pasold
Eric Carlson
Adrienne Berry

Matthew Larson
Eric Goff
Kenneth Norton
Thomas Bondurant
Jared Wagner
Scott Terrill
Bryan Cless
Keith Moyer
Nicholas Leach
Russell Yarnell
Tricia Petr

The tree planting is a fun project that gives back to the community. The members of Tau Beta Pi – KS Gamma enjoy planting the trees, when the weather is nice. The bioremediation is working, and the project will likely be continued in the future.

Trash Pick-Up – KS Hill:

On April 26, 2003, we held an additional service project for those who could not attend the tree planting. For this project, we picked up trash at KS Hill and along the highway at the base of the hill. This should decrease the amount of time we spend on the hill in the fall so more time can be dedicated to fixing the letters and cleaning around them. The project is not glamorous; we simply pick up trash and leave the bags for the county to pick up. Active members included Ben Sommers and Derrick Brouhard. The elects were Bryson Cyphers, Joon-Suk Lee, Matthew Larson, and Ben Morrill. This will likely be used as an alternate project again in the future.

Promoting Engineering

Engineering Open House:

On March 28 and 29 of this year, Kansas Gamma participated in the Kansas State University Engineering Open House, which promotes the field of engineering. Within the open house, Tau Beta Pi had a booth with pictures, information, and literature for both the Kansas Gamma chapter and the national society. Sarah Woodard put the display together, and Ben Downey and Nathan Parker helped man the booth. A total of about four hours was spent organizing the project, with about 12 hours of participation. We thought this was a success in terms of promoting the field of engineering and Tau Beta Pi. Several high school students and families visited the booth and were pleased to note that such opportunities existed in engineering. We plan to do this in the future. Total cost for materials was approximately \$20.

Underclassman of the Year:

Each spring, the Kansas Gamma Chapter recognizes an underclassman (freshman or sophomore by hours) as Underclassman of the year. All officers were involved in the planning to some extent, but Ben Sommers, Derrick Brouhard, Sarah Woodard, Ben Downey, and Nathan Parker finalized everything and selected the winner. About five hours were spent organizing the events, and the selection process took probably five or six hours. The five finalists were invited to the Company of the Year/Tau Beta Pi initiation banquet on April 28, 2003. The winner received a plaque.

We select an Underclassman of the Year to recognize the efforts of younger students and confer honor upon them, much as Tau Beta Pi does for juniors and seniors. We consider freshmen in the top 1/8th of their class and sophomores in the top 1/5th of their class. These candidates are sent letters informing them of their eligibility and providing them with the application. The application is very similar to the application for membership in Tau Beta PI, as the students must provide a list of extra curricular activities, GPA, and background personal information. They must also write three short essays on leadership and college experiences. We try to get as much information as possible while still keeping the length to a minimum. After the applicants submit the application, the officer board selects five finalists and then interviews each of the five.

We found this to be a very challenging, but rewarding experience. The interviews serve to let us observe each person and evaluate their thinking ability, dress, and class. A winner is then chosen based on the interviews and applications. Our five finalists this year were Kelley Hughes, Cole Knudsen, Federico Lopez-Bertoni, Nathan Mentzer, and Michael Henley. After a long debate, Michael Henley was awarded the Underclassman of the Year honor.

We recognize these underclassmen to congratulate them on their outstanding collegiate achievements to date, and to promote Tau Beta Pi. Individuals who are eligible for Underclassman of the Year will likely be eligible for membership in Tau Beta Pi, and we encourage them to look for an invitation to become members in the future. Total cost for this project was approximately \$25 for the plaque and stationary used.

Company of the Year:

The KS Gamma chapter also recognizes an engineering company as company of the year, with the president of that company (or leader of the engineering department within that company) as the Leader of the Year. We do this to promote and recognize companies that give back to K-State and have performed exceptionally well in the past year or several years. This also promotes Tau Beta Pi. We coordinate with Engineering Ambassadors, another campus engineering organization, for the banquet. The banquet took place on April 28, 2003, and our new initiates were also recognized at that time. All officers and new members participated. For a complete list of participants, see the spring initiation section on page 7.

We select a company of the year based on performance in the past year and contributions to K-State. We feel that companies who are willing to give back to universities and promote the field of engineering deserve praise and recognition. As a result, the Dean of Engineering provides us with a list of a few companies who he feels would be excellent candidates. The officer board then conducts research on these companies and makes a decision.

This year, our company of the year was ICE Corporation, from Manhattan, KS. The president of ICE, Pat Connelly, was honored as Leader of the Year. ICE makes all sorts of electronics, and specializes in aviation equipment. They have several contracts with the U.S. Military for helicopter parts, especially de-icing equipment. They also have a large selection of veterinary products. We felt ICE embodied a company of the year due to their donations of both time and money to K-State, and their commitment to excellence. They have done exceptionally well the last few years, and their future looks bright. The Kansas Gamma chapter is proud to honor ICE as Company of the Year. For more information on ICE, visit their website at <http://www.ice-ks.com/sitemap.htm>.

Chapter Development

National Convention (97th):

Four members of our chapter, plus our advisor Dr. Hayter, attended the 97th national convention in Detroit on October 3-5, 2002. Clinton Williams, Ben Sommers, Nathan Parker, and David Jeter attended the convention, and came home with many positive ideas for chapter improvement. Many of those ideas were implemented this semester, and we had great success with most of them. We recommend that as many people as possible should attend the convention, for it is a great place to get new ideas, have fun, and network with other chapters. We had a great time and enjoyed Detroit.

District 9 Conference:

The District 9 Conference was held on February 22 and 23, 2003, in Lincoln, Nebraska. Ben Sommers, Nathan Parker, Sarah Woodard, and Dick Hayter attended the conference. We learned some new techniques and ideas from other chapters, and thoroughly enjoyed the experience. We presented the Food Drive trophy to Arkansas Alpha, and vowed to get it back next year. We are also tentatively thinking about hosting the conference next spring. We will have more information on that shortly before the national convention next year. Finally, we were able to have a good time and get to know members of our fellow District 9 chapters, particularly the folks from Missouri-Rolla.

Professional Development

Engineering Futures:

Kansas Gamma hosted an Engineering Futures session on February 8, 2003, with Mike Peterson presenting. Dr. Larry Erickson helped the officers set that up, and a total of about 4 hours was spent organizing the event. Three active members attended (Ben Sommers, Derrick Brouhard, and Nathan Parker), but we also had a large turnout of 22 other engineering students. This activity is obviously a fundamental project of Tau Beta Pi, and we were happy to be able to host a session. We have hosted sessions in the past, but we felt this year's went a little better than some of the past ones.

We had the modules on Team Chartering and Analytical Problem Solving, and the feedback we got from those who attended was very positive. Kansas State also has a program, developed by Dr. Erickson, where students who attend the Futures session can receive an hour of credit by writing some papers and attending some other small events. Although no one took advantage of that opportunity this year, we have had a lot of success with that in the past. This is a great way to get people interested, and further their knowledge. We feel that lessons learned from the sessions will be extremely valuable in the future as people seek employment. You can always learn to be more effective at your job, particularly when relating to other people.

Appendix

Meeting Minutes:

8-26-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clinton Williams, Matt Overstake, Ben Sommers, Mark Hartter, Tara Hancock, Robert Caplinger, Todd Berger, Nathan Parker, Kyle Grabil, David Jeter, Derrick Brouhard, & Max Lehman.

The officers absent were: Ben Downey

The following business was discussed.

1. Officer Meetings will be held each Monday at 6:00 pm in Edward's Conference Room.
2. Dates were finalized for the fall semester.
3. Dean Hayter will reserve the room for each meeting.
4. Ben Sommers will contact the Fire Department about helping with the service project this fall.
5. Initiation will be moved to Fiedler Auditorium instead of Ward Hall.
6. There will be no meeting next week due to the Holiday.

Next Meeting is in two weeks at 6:00. It will be held in the Leadership room just off of the atrium.

9-9-02

Faculty & Advisors in attendance: None

The officers in attendance were: Clint Williams, Matt Overstake, Ben Sommers, Mark Hartter, Robert Caplinger, Todd Berger, Nathan Parker, Kyle Grabil, David Jeter, Derrick Brouhard, & Ben Downey.

The officers absent were: Max Lehman, Tara Hancock

The following business was discussed.

1. Todd is working on the report of eligibility and will get that sent in.
2. 116 new students are eligible for membership into TBP. The information session has been moved to the 23rd of September. Todd will get the information printed out for that meeting.
3. Matt presented the budget for the fall semester. Most of it depends on the number of new members, so it will be revised. Matt and Clint will present the budget to Dean King.
4. Mark will check about getting an add put in the Collegian.
5. Clint is working on the plans for the National Convention. Anyone wanting to attend needs to contact him as soon as possible so plane reservations can be made.
6. Ben has been trying to contact the Fire Dept. about helping with the service project (whitewashing KS Hill). He is also looking for donations to help fund that project.
7. Nathan is in charge of the Food Drive. He will contact BAE and the Department Heads to help coordinate it.

Next Meeting is next weeks at 6:00. It will be held in the Edward's Conference Room.

9-16-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clinton Williams, Matt Overstake, Ben Sommers, Mark Harter, Robert Caplinger, Todd Berger, Kyle Grabil, David Jeter, Derrick Brouhard, Max Lehman, & Ben Downey.

The following business was discussed.

1. Clint is finalizing plans for the National Convention Trip.
2. The Tau Beta Pi mailbox has been moved to RA 1046 (Dean King's Office) and Penny Forsyth is taking over as our contact instead of Loleita.
3. We plan on recognizing Dean Gallagher at the banquet for starting our chapter of TBP. We will also recognize Loleita for her service to us over the years.
4. Ben is still trying to get the Fire Dept. to help with our service project. Our usual contact has plans that day, so Ben may try to contact the City or County instead.
5. Robert is ordering Letter Head. (about 500)
6. Ben will contact McDonalds about using their water jugs at the service project.
7. The Royal Purple will be at the service project taking photographs for next year's yearbook.
8. We are still looking for additional faculty advisors for next year. If anyone has a professor in mind, please let Dean Hayter know.

Next meeting is next Monday the 23rd at 6:00. It will be held in the Edward's Conference Room.

10-07-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clint Williams, Matt Overstake, Ben Sommers, Tara Hancock, Mark Harter, Robert Caplinger, Todd Berger, David Jeter, Nathan Parker.

The officers missing were: Kyle Grabil, Derrick Brouhard, Max Lehman, Ben Downey

The following business was discussed.

1. We are still looking for nominations for Eminent Engineers. Anyone with suggestions should talk to Clint as soon as possible.
2. Clint reviewed the topics from the National Convention this past weekend.
 - a. Each chapter must submit a list of curriculum of current members in TBP.
 - b. Each chapter can decide if they want to include non-engineering majors such as Construction Science.
 - c. A scholarship fund has been established.
3. We reviewed the essays submitted by the new initiates.
4. Ben is working on the paperwork for Engineering Futures
5. The District Meeting will be held in Lincoln on Feb. 22. It will include a Friday night social and Saturday meetings.
6. An alternate service project was discussed for initiates that cannot help white wash KS Hill. They will help with the food drive and getting equipment rounded up for the service project.
7. The Food Drive has been scheduled for Oct. 28 – Nov. 4th. Nathan is organizing the food drive and may coordinate it with the campus wide Cats for Cans drive.
8. Dean Hayter will consider possible speakers for the Initiation Banquet on Nov. 24th.
9. Robert will be getting certificates to be handed out at the Initiation Banquet.

Next meeting is next Monday the 14th at 6:00. It will be held in the Edward's Conference Room.

10-14-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clint Williams, Tara Hancock, Mark Hartter, Robert Caplinger, Todd Berger, David Jeter, Derrick Brouhard, Ben Downey.

The officers missing were: Matt Overstake, Ben Sommers, Kyle Grabil, Max Lehman, Nathan Parker

The following business was discussed.

1. Possible nominations for Eminent Engineers were discussed. The people considered: Steve Berland, Mike Butler, Dr. Reddi.
2. Dr. Beth Unger, Vice Provost/Dean, was considered as a speaker for the initiation banquet. Dean Hayter and Clint Williams will contact her.
3. Three people were considered to be nominated for Lariats. They were: Ike Evens, Richard Meyer, Laren Staley.
4. The WISE internship program was discussed. If anyone is interested in this, Clint has some information on it.
5. Derrick Brouhard will work on getting the list of current students in TBP updated.
6. The website is very out of date. If anyone has experience working with websites and would like to help get it updated, talk to Clint Williams.
7. We not make the new initiates get all of the TBP advisory board signatures. They will still be required to get 25 faculty signatures however.
- 8.

Next meeting is next Monday the 21st at 6:00. It will be held in the Edward's Conference Room.

10-21-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clint Williams, Tara Hancock, Mark Hartter, Robert Caplinger, Todd Berger, Matt Overstake, Ben Sommers, Kyle Grabil, Ben Downey, Nathan Parker

The officers missing were: Max Lehman, Derrick Brouhard, David Jeter

The following business was discussed.

1. There will be an at large meeting next week. Current members should be in Ward Hall by 5:15 to arrange tables and vote on some issues. This will be followed by a Pizza Party and the new electees can get their signature books signed.
2. There will be 21 new electees this fall.
3. The fall service project is this coming Saturday, the 26th. We will meet in the Rathbone Atrium at 9:00 am. The Fire Dept. will be at the KS Hill at 9:30. If anyone can help round up material on Friday, contact Ben Sommers.
4. The Initiation Banquet will be held in the Cottonwood Room of the Student Union following the initiation of the new electees. The room is reserved from 6-9:00 pm on Nov. 24th.
5. Tara will make the program books for the banquet and get copies made. The programs will include a list of the new electees and speakers.
6. It was noted that transfer students are not contacted about membership in TBP until about their third semester at K-State. Dean Hayter will check what has been causing this delay.

7. If anyone is interested in a Blue Key seminar, please contact Clint.
 8. Ben Sommers has been working with Steel Ring, trying to get a booth for TBP at the Open House next spring.
- Next meeting is next Monday the 28th at 5:15. It will be held in Ward Hall.

11-04-02

Signature Books passed out and initialed

- 3 initials required

Engineering Futures

- Date scheduled by elects for February 8, 2003
- Topics to be discussed
 - Team Dynamics
 - Motivation Problems
 - Role of Teams

Addresses from Service Project

Food Drive

- CIS still needs to be contacted
- All departments are participating except ArchE and Construction Science
- Post flyers by end of week or early next week
- Email Engineering Student List-serve
 - Send one mid next week
 - Send one Tuesday of food drive

Banquet

- Location – Cottonwood Room
- Date – November 24, 2002
- Time – Initiation: 5:30 pm
Banquet: 6:30 pm
- Speaker is finalized
- RSVP by November 15
- Letters to initiates go out this Friday
- Cost of \$15
- Families invited to banquet, but not to initiation
- Layout out of program done by November 11

Advisory Board Meeting

- Location – Dean King's Office
- Date – Monday, November 11
- Time – 5:00 pm

11-18-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clint Williams, Tara Hancock, Mark Harter, Robert Caplinger, Todd Berger, Ben Sommers, Kyle Grabil, Ben Downey, Nathan Parker, Max Lehman, Derrick Brouhard

The officers missing were: Matt Overstake, David Jeter

The following business was discussed.

1. Initiation is next Sunday, December 1, at 5:30. Officers should show up at 5:00 in Fiedler Auditorium.
 - a. The officers practiced for the Initiation at the meeting Monday.
 - b. 20 RSVPs have been sent in from family members. 21 new elects will attend as well.
 - c. Dean Hayter will reserve a projector and computer to show a power point slide show to parents and family during initiation.
 - d. Anyone with flashlights should bring them to initiation.
2. Copies of the Constitution and Bylaws of TBP are in Penny's office, and the new elects need to pick them up.
3. Nathan will contact people to help him with the food drive. They will collect the cans on Friday.
4. Dean Hayter contacted a Horticulture Club advisor about helping landscaping KS Hill. The advisors are Greg Davis and Kim Williams. They will talk to the club about it, and see if they are interested.
5. Dean Hayter invited the officers to his house for supper from 5-7 pm. On December 9.

Next meeting is next Monday the 2nd at 6:00 in Fiedler.

12-02-02

Faculty & Advisors in attendance: Dean Hayter

The officers in attendance were: Clint Williams, Matt Overstake, Ben Sommers, Mark Hartter, Robert Caplinger, Todd Berger, Kyle Grabil, David Jeter, Derrick Brouhard, & Ben Downey.

The following business was discussed.

1. Officer Elections

Vice President Elect	- Sarah Woodard
Treasurer	- Brandon Owston
Cooresponding Sec.	- Nathan Krehbiel
Cataloger	- Arron Jones
Editor	- Julie Quackenbush
Recording Sec. - Kurt Childs	
Website Manager	- Steve McClurg
2. Sara Woodard won the \$250 scholarship drawing.
3. Dean Hayter invited the officers and elects to attend an open house from 5 to 7 next Monday at his home.

This was the last meeting of Fall 2002 Semester.

Tau Beta Pi Minutes

Officer Meeting - January 27, 2003

Introduction:

- Handed out pins to new initiates
- Introduction of members (Name and Position)

Semester Schedule:

- Need to plant trees before spring break, possible March 1
- Cataloger ready to send out letters to initiate candidates
- Start sending letters to eligible members parents
- Email current member list to Ben for nationals

Engineering Futures:

- 8 am to 5 pm on Saturday, February 8
- Will teach teamwork and interpersonal skills
- E-mail or tell Ben if you want to go

District 9 Conference:

- February 21 and 22 in Lincoln Nebraska
- Is an opportunity to interact with chapters, share new service project ideas and ways to improve chapter
- District will supply hotels, meals and Tau Bet Miles if you attend first and last meeting
- Friday night social that will require attendees to pay for their own drinks
- Three weeks to decide if you want to go

Open House Booth:

- Designed to promote Tau Beta Pi
- Include pictures and background information
- Sarah and Julie were placed in charge of booth
- Opportunity for anyone who wants to participate

Update Bulletin Board:

- List of current officers and emails
- Display pictures obtained from Dean Hayter

Web site:

- www.engg.ksu.edu/TBP
- Dean Hayter has access codes for updates
- Start by updating officers

Food Drive:

- University of Arkansas winner for this year

Company of the Year:

- Research and choose between the following three:
 - ICE – Manhattan, Kansas
 - Motorola – Austin, Texas
 - Union Pacific – Omaha, Nebraska

Information Session:

- Scheduled for 5:30 pm on February 17 in Fiedler Hall

Pizza Party:

- Will probably be moved up from original date

Miscellaneous:

- Treasure needs new statements
- Corresponding secretary order more letter heads
- Treasure update Tau Beta Pi address with bank

- Email Dean Hayter and ask about changing labels

Meeting adjourned

Tau Beta Pi Minutes

Officer Meeting - February 03, 2003

Introduction:

- The decision was made to throw away student applications from previous semesters
- Certificates were handed out to the new members who were present

Service Project:

- Service Project will be held on April 5th
- We will meet at 8:00 a.m. in the engineering atrium
- City will provide pizza and pop
- Officers are very strongly encouraged to attend

Engineering Futures:

- 10-12 people are signed up to attend
- We will send an email out to Ambassadors to encourage attendance

District 9 Conference:

- February 21 and 22 in Lincoln, Nebraska
- Talk to Ben Sommers if you are interested in attending

New electives:

- The letters to new electives have been sent out
- The Dean's letter to the parents is currently being worked on
- We need to get the current addresses of the electives

Company of the Year:

- Decision extended to next week
- Research what the following companies have done in the last year:
 - ICE – Manhattan, Kansas
 - Motorola – Austin, Texas
 - Union Pacific – Omaha, Nebraska

Underclassmen of the Year:

- We cannot seem to find the old form that was sent out to candidates, therefore, we may have to rely on past experience to formulate judging criteria (possible an essay) and interview questions
- We need to set up a date and an agenda for a meeting

Budget:

- We need to contact Dean Hayter about budget money
- We have spent 45.13 dollars so far
- We also have a bill for the new bents that will be coming through soon (bents were 3 dollars a piece)

Electives:

- There will be an application packet for those who cannot attend the information meeting

Web site:

- There has been no progress so far

Approaching Issue:

- A decision may have to be made on whether or not to allow Computer Science students into the chapter
- The elects may have to deal with this issue in the future
- This program does not have to take upper level math and science classes
- Dean King has expressed an interest in allowing these departments into the chapter

Tau Beta Pi Minutes

Officer Meeting - February 10, 2003

Engineering Futures:

- The report was that it went very well
- 20 to 22 people were present out of the 29 who signed up

District 9 Conference:

- February 21 and 22 in Lincoln, Nebraska
- Dean Hayter would like to take six students
- Those who are attending need to decide if they want to stay Saturday night
- Those who want to attend need to decide by Friday, February 14 because hotel reservation need to be made at that time
- Attendees need to pay for a meal Friday evening and any personal expenses. Everything else is covered as long as the Saturday meetings are attended
- Talk with Ben Sommers if you are interested in attending

Open House Display:

- No further development

Bulletin Board:

- The pictures need to be picked up from Dean Hayter

Web Site:

- TBP web director just got access to begin work

Company of the Year:

- Information from researching the following three companies was shared:
 - ICE – Manhattan, Kansas
 - Motorola – Austin, Texas
 - Union Pacific – Omaha, Nebraska
- ICE was selected to be the company of the year
- Need to contact ICE and secure a banquet day

Tutoring Program:

- Tau Beta Pi and Engineering Student Council could possibly coordinate tutoring program together
- TBP would be responsible for setting up schedules, reserving rooms, etc.
- We would try to get department heads and honorary faculty involved
- The idea is just in the discussion phase
- If done, we would probably set it up to begin next fall
- This may be a way to get TBP members involved
- Ben will talk further with Dean Hayter about the idea next week

Telefund:

- Telefund is wanting participants for Tuesday, Wednesday and Thursday nights
- Telefund runs from 6-9
- Talk with Penny to sign up or email her at pennyf@ksu.edu
- Most TBP members are scholarship students and therefore are strongly encouraged to participate.

Information Meeting:

- The meeting will be held at 5:30 p.m. on February 17 in the Fiedler Auditorium
- We will hand out an application packet and schedule to each attendee
- The background of TBP and the allocation of the \$75 initiation fee will be discussed
- The service project and initiation process will also be discussed at the meeting

Banquet:

- Dean Roberts recommended that TBP develop a format to give recognition to at banquet
- Dean Roberts and Dean Hayter will both be absent at the banquet
- Dean King and Dr. Erikson will both be attending

Underclassmen of the Year:

- Derek was put in charge of the process
- The application will include three one page essays along with the following information:
 - Name
 - Phone
 - Department
 - GPA
 - List of awards and recognitions
 - List of organizations and extra curricular activities
- The TBP officers will go through the applications once they have been submitted

Approaching Issue:

- A decision may have to be made on whether or not to allow Construction Science and Computer Science students into the chapter
- Chapters have until April 1st to vote on the expansion
- We can decide whether or not to admit Computer Science now because they are under the Dean of Engineering

Tau Beta Pi Minutes

Officer Meeting - February 24, 2003

Thank You Letters:

- Derek will print off letters
- We will sign thank you letters in next week's officer meeting

Company of the Year:

- The letter has been signed and will go out this week
- The VP is in charge of reserving a room in the Union from 6-9 p.m.
 - The Bluemont Room was used last year
 - Normally it is held in the Ball Room if available
 - Contact "Scheduling" - 26591
- The VP elect is in charge of choosing the menu
 - Contact "Food Service" – 26068
- The Editors are in charge of the program

- We need to get plaques made for the Company of the Year, Person of the Year and Underclassmen of the Year Awards
- Parents:
 - Should be encouraged to come
 - Will need to make reservations

Underclassmen of the Year:

- The letters will be sent by Friday
- Applications will be due on March 28
- Interview times will be determined before finalists are notified

Bulletin Board

- Dean Hayter brought pictures for the bulletin board to the meeting

District Conference Update:

- CIS Entry
 - A minimal criteria will have to be developed and approved by the chapter followed by the approval of the advisory board and nationals
 - This will probably not be handled this semester
- The idea of TBP T-Shirts was suggested
 - Can make them look however we want
 - Possible way to advertise with students

Next Week's Meeting:

- Elects need to attend
- We will be reviewing applications

Advisory Board Meeting:

- Ben will talk to Maureen and set up an advisory board meeting

Discussion on Elect:

- An elect contacted Dean King late and told him he missed the information session but still wanted to join TBP.
- After a discussion, the present officers voted to let the elect still go through the initiation process

Meeting with Engineering Student Council:

- The meeting began with the present members introducing themselves
- Background information was given pertaining to the recommended tutoring program
- The next step is to get the departmental honoraries involved
- Possible we could expand departmental tutoring to include others
- ESC will talk with departmental honoraries and organizations at their next meeting and get feed back
- ESC will also send out an email to all honorary president's and the ESC listserve

Tau Beta Pi Minutes

Officer Meeting - March 03, 2003

Thank You Letters:

- Derek passed around letters
- Present officers signed
- Ben is going to sign and send them out this week

Initiates Applications:

- Applications were passed around and read
- Three officers initialed each application

Company of the Year Banquet:

- The Ballroom was not available
- The Bluemont room has been reserved for Monday, April 28
- Menu has not been set up with catering service

Underclassmen of the Year:

- Picked up letters to nominees from Dean King's office
- The applications will be sent out with the letters

New Initiates:

- There will need to be another requirement set up for initiates who cannot attend the service project

Dean's Letter:

- There needs to be a copy of itemized expenses submitted to nationals for reimbursement for things such as the Dean's Letter to the initiate's parents

Meeting with Dean King:

- Dean King would like to meet with TBP officers before an advisory board meeting to discuss CIS students being allowed into the chapter
- Will take place sometime after 3:30 pm on Wednesday, March 5

Tau Beta Pi Minutes

Officer Meeting - March 24, 2003

Open House:

- It will be held this weekend (5:30-9:00 Fri and 9:00-4:00 Sat)
- We need volunteers to run the booth
- Talk with Erik Matzke concerning booth location and time of set up

Underclassmen of the Year:

- Deadline for applications is this Friday
- Applications will be reviewed in next Monday's meeting

Next Week's Meeting:

- We will have an advisory board meeting next Monday
- The CIS issue will be presented
- We are also looking for new advisory board members

Upcoming Events:

- Service Project – April 5
- Pizza Party – April 7 at 5:30
- Initiation – April 28

Votes on the Following Amendments for Nationals:

- Define eligible curriculum – 10/10 votes yes
- Limit convention votes to one per person at nations - 10/10 votes yes
- Require chapters to list minimum criteria in bylaws – 10/10 votes yes

- Separate the scholarship program from the general treasury fund – 10/10 votes yes

Service Project make up for Initiates:

- Require them to help at pizza party setup and take down
- Trash Pick-up at KS Hill

TBP Minutes - March 31, 2003

Service Project:

- This Saturday, April 5 – Meet at 8:00 a.m.
- In the event of a rain out the service project will be rescheduled for Sunday, April 6
- Elects who are unable to attend service project will have to clean up KS Hill

Update on Current Activities Given to Dean Rathbone:

CIS Eligibility:

- Presentation from CIS department head
- Handouts given
- Next step is to discuss with general body at Pizza Party

Review Applications for Underclassmen of the Year:

Tau Beta Pi Minutes

Officer Meeting – April 14, 2003

Legacy Lecture:

- Asked to host reception in the Engineering Atrium
- Lecture will take place on Friday, April 25th at 2:00 p.m.
- Punch and cookies will be supplied, we are expected to just be there

Service Project Makeup:

- Cleanup trash at KS-Hill
- Date – April 26th beginning at 9:00 a.m.

Banquet Preparations:

- Plaques for company, leader and underclassmen of the year need made
- Ambassadors are making program
- Need to have officers, advisors, initiates and underclassmen of the year on program
- Banquet will be on April 28th at 6:30 p.m.

Brainstormed Questions for Underclassmen of the year interviews

Tau Beta Pi Minutes

Officer Meeting – April 21, 2003

Initiation:

- Meet at 4:45 p.m. on Monday, April 28th
- Initiation starts at 5:30

- Banquet will be at 6:30

Initiation Preparation:

- Derek has initiates dues for David
- Plaques will be done by Monday and Nathan will pick them up
- Total attendance needs to be in by Wednesday

Initiation Agenda:

- Welcome will be done by Ben in place of Dean Hayter
- Dean King will give a few comments
- Derek will read names and Ben will present certificates
- Dean King will present company and leader of the year

Legacy Lecture:

- Will take place Friday, April 25 at 2:00 p.m.
- Would like to have 10 TBP members present for reception and lecture
- Lecture will be in Fiedler auditorium and reception will be in atrium
- Dress is business casual

Tau Beta Pi Minutes

General Body Meeting – May 5, 2003

Initiation:

- Went very well. We initiated 25 undergrads and two eminent engineers
- Company of the Year Banquet was good.
- ICE was company of the year
- Pat Connelly was leader of the year
- Michael Henley won underclassman of the year

New Officer Elections:

- Vice President Elect: Jared Mason
- Treasurer Elect: Eric Carlson
- Corresponding Secretary Elect: Ross Stutterheim
- Recording Secretary Elect: Kenneth Norton
- Cataloger Elect: Steve McClurg
- Editor Elect: Keith Moyer
- Webmaster: Ross Stutterheim

Chapter Survey

Officer Changeover

End of Semester